COAL-FO Meetings

[**2017-10-12**](#_kx7vvl37b2sz) **1**

[Attendees](#_hg559xgfhwc9) 1

[Apologies](#_6ja0s7r60fd) 1

[Agenda](#_23tc8pw7a0v0) 1

[Previous Action Items](#_3d33lvc2dz5l) 1

[Minutes](#_ydjsf8inz8fr) 1

[Action Items](#_sqfnsfsd3jfk) 1

# 2017-10-12

## Attendees

Kenny Thompson

Lewis McGibbney

Bryce Egley

## Apologies

## Agenda

IceBreaker

## Previous Action Items

None, first meeting

## Minutes

Start 9:20am-

Introduce Project and discuss vision 9:20am-9:50am-

Questions 9:50am-10:00am-

Introduce ourselves 10:00am-10:05am-

Discuss follow on actions 10:05am-10:15am-

Team has agreed to meet every two weeks on Thursdays at 9:00AM PST for one hour. Next meeting is on Thursday 26th, October.

## Action Items

1. ~~Lewis to get everyone access to XSEDE via accounts~~
2. Kenny and Bryce to send Lewis deliverables as specified by program manager
3. ~~Sign up to Google Group~~
4. ~~Lewis to grant permissions for capstone-coal Github Org~~
5. ~~Lewis to grant permissions for GDrive~~